



**President:** Phil Jenks

**Secretary-Tres:** Mike Collins

**Member At Large:** Sidney Williamson

**Member At Large:** Ruben Gonzalez

**Instructional Chairman:** Jerry Flory

**Vice President:** John Ziello

**Member At Large:** CW Allen

**Member At Large:** Tom Fitzpatrick

**Assignor:** Louis Smith

**Website:** [www.calsportsofficials.com](http://www.calsportsofficials.com)

## 2010 Policies and Procedures

**PLEASE READ THIS LETTER COMPLETELY.** It contains very important information, which you are responsible to know. In order to become and remain a **Qualified Member** of the California Baseball Umpire's Association-South Bay Unit, you must be aware of the following information:

### **PROFESSIONALISM**

The 2010 game fees are as follows: Varsity plate fee \$73.00; Varsity base fee \$73.00; and non-Varsity \$72.00.

While C.I.F. has given us increases in our game fees, they in-turn is demanding something from all of us: **We must conduct ourselves in our roles as independent contractors in a more business-like and professional manner. C.I.F. wants us to act and conduct ourselves as adult high school officials -- not recreational or park league officials.**

### **C.I.F. Insists that we:**

- ◆ Be Qualified to umpire
- ◆ Know the rules and mechanics
- ◆ Call the school and confirm our game assignments
- ◆ Show up to our games on-time - (arriving 30 minutes before game time...being on the field 15 minutes before scheduled time)
- ◆ Wear the proper uniform and equipment (appearance does count!)
- ◆ Carry our own personal sports' officials' liability insurance of at least one million dollars

### **Our failure to meet the C.I.F.'s legitimate requests could have two consequences:**

1. Schools may select and choose other officials if we fail to conduct ourselves properly
2. C.I.F. will cancel future fee increases

### **REQUIREMENT FOR BECOMING A SOUTH BAY UNIT MEMBER:**

You must register as a member of the CBUA/South Bay Unit for the 2010 season, by completing and returning the five following items:

#### **Membership Dues Are:**

- ✓ \$75 if received by January 25, 2010 or \$105 if received after January 25, 2010.
  - ✓ **For members without email address, the following fees are applied:**
- ✓ \$95 if received by January 25, 2010 or \$125 if received after January 25, 2010.
- ✓ Assignment Fees are \$4 (or \$5 per game without email address) per accepted game not including scrimmage or playoff games; payable to Louis Smith.
- ✓ After receiving game assignment, fees must be paid in seven (7) Days to assignor, or games will be reassigned.
- ✓ To receive assignments you must have qualified in the South Bay Unit or another CIF qualifying unit and have paid all fees or fines. You may submit your fees or fines payments to:

Mr. Michael Collins

16425 Harbor Blvd. Apt #145

Fountain Valley, CA. 92708

Make Checks or Money Orders Payable to: **CUBA**

**\*\*REMINDER\*\***

PayPal

-or- Go to our Unit's website at:

[www.calsportsofficials.com](http://www.calsportsofficials.com)

to apply your payments

**As a Member of C. B. U. A. South Bay Unit, You Are Not Guaranteed To Receive Games**

#### ◆ **Overdue Fines and/or Fees**

Any past-due fines and/or fees of any type from prior seasons (no-shows, bounced checks, etc.) are due and payable along with the current season's financial obligations prior to any training material being distributed. If a debt occurs after receipt of your training materials, your season schedule will be pulled until such time your debt is paid in full. Any Unit member with past-due debts is **Not Qualified** until all debts are paid in full.

#### ◆ **Application, CBUA Umpires Contract and CIF Code Of Ethics Forms**

As a mandatory condition for membership in the South Bay Unit, all members must sign and return these documents.

◆ **Personal Sports' Officials' Liability Insurance**

- ◆ It is a mandatory condition of membership in the South Bay Unit that all South Bay members have \$1,000,000 personal **Sports' Officials'** liability insurance, which provides coverage while officiating. You have until February 22, 2010 to provide proof of this insurance or your assignments will be cancelled.

**Too obtain insurance specifically designed to cover official's liability while officiating one of the following:**

**NASO ABUA NFHS**

**YOUR OBLIGATIONS AS A SOUTH BAY UNIT MEMBER:**

After you join the California Baseball Umpires Association South Bay Unit (CBUA), it is required that all members fulfill a set of annual requirements:

- ◆ **Classroom Instruction:** Members must attend **all** required classroom meetings.
- ◆ **Field Clinic:** All members must **attend and participate in all scheduled** South Bay Unit field clinics to which they are assigned.
- ◆ **Pre-Season Study Guide:** Score a minimum of 80% on the pre-season, open-book study guide.
- ◆ **Qualification Exam:** Score a minimum of 80% on the closed book, multiple-choice Qualification Exam.
- ◆ **Financial Obligation:** All members must at all times, meet their financial obligations, including membership dues, fines and fees.
- ◆ **Paperwork:** All members must have completed and submitted the **Unit's** required paperwork as previously described.
- ◆ **Equipment:** It is everyone's responsibility to carry plate gear, and all other necessary equipment and approved umpire clothing to each game assigned.

**MEETING DATE AND TIME: Redondo Union 631 Vincent Park Redondo Beach CA 90277 310 798-8665**

Monday	Jan 25	7:00-9:30 PM	General Meeting
Monday	Feb 1	7:00-9:30 PM	General Meeting
Saturday	Feb 13	10:00-4:00 PM	Field Clinic @ Lawndale High All Member Mandatory
Monday	Feb 22	7:00-9:30 PM	General Meeting
Saturday	Feb 27	10:00-6:00 PM	TBA Scrimmage Games All Members Mandatory
Monday	Mar 1	7:00-9:30 PM	General Meeting Study Guide Due and Nominations
Monday	Mar 8	7:00-9:30 PM	JV / F/S Members & Optional Meeting
Monday	Mar 15	7:00-9:30 PM	Makeup Meeting
Monday	Mar 22	7:00-9:30 PM	General Meeting Final Exam and Elections
Monday	May 10	6:30	Banquet Proud Bird
Saturday	May 15	9:00 AM-12:00 PM	Playoff Clinic @ Lawndale HS - INVITATION ONLY

- ◆ Accepting games, which conflict with scheduled classes or field clinics without prior Board approval, does not excuse you from attending the required number of meetings. Games do not take the place of meetings.
- ◆ You must attend all meetings in their entirety. **If you are late by more than 15 minutes**, you will not receive credit for that meeting. If you are late, you must make-up the entire meeting on another date, and perhaps at another qualifying Unit's meeting location. You can only make-up one meeting at another qualifying Unit's location. We will not tolerate

classroom disruptions. If you cannot attend the required number of hours, you will be Non-Qualified to officiate with South Bay Unit.

## **YOUR STATUS**

It is your responsibility to know your own status during the season as it pertains to whether or not the Unit's records indicate that you meet the Qualification requirements. Attendance and test information for all members will again be available at each week's meetings.

## **GAME ASSIGNMENTS**

Game Assignments are for those Officials who have met the all requirements set forth in the California Baseball Umpires Association - South Bay Unit's Policies and Procedures guide, and to those officials who return their availability on time.

**No umpire candidate is guaranteed games as a member of C. B. U. A. South Bay Unit. However, you are guaranteed classroom instruction, instruction material, field clinic training and evaluation, and an ability to take the qualifying exam if all stated conditions are met from the above-mentioned literature within this document.**

## **BOUNCED CHECKS**

Any member whose check is returned by their bank unpaid for any reason immediately becomes Non-Qualified; all assignments are rescinded and future payments required by cashier's check or money order.

Returned checks will result in a \$35 Unit fee plus any bank charges and may be turned over to a collections/credit agency. California Civil Code, Chapter 522, Section 1719, stipulates that the unit may also initiate legal proceedings to collect up to three times the amount of the bad check.

## **SOUTH BAY UNIT CONSTITUTION AND BY-LAWS**

A current copy of the Unit's Constitution and By-Laws is located on the South Bay Unit's web site at [www.calsportsofficials.com](http://www.calsportsofficials.com).

It is especially important that you read and understand the Unit's "No-Show, Late-Show and Trading Games" policies and penalties:

- ◆ **Accepting Games From School:**  
Under no circumstances are you to accept games from schools, A.D.s. or Coaches. Your schedule will be pulled. **This will officially remove you from playoff consideration.**
- ◆ **First No-Show:**  
A fine equal to the game fee. Your schedule will be pulled on a weekly basis until no-show fine is paid. **You may be removed from playoff consideration.**
- ◆ **Second No-Show:**  
Remaining schedule pulled permanently for remainder of season. Not eligible for assignments until next calendar year. No refund of dues will be issued.
- ◆ **Late to an Assignment:**  
First offense, half of the game fee. Second offense, full game fee and official removes themselves from playoff consideration. Third offense... remaining schedule pulled permanently for remainder of season and not eligible for assignments until next calendar year. No refund of dues will be issued.
- ◆ **Giving or Trading Assignments:** You may not "trade" or "give" away any assignment without contacting the Assignor, Instructional Chair, or President. An official who "gives" or "trades" any assignment(s) without approval may have all remaining assignments pulled from their schedule and will forfeit their membership dues.
- ◆ **Turning Back a Game to Assignor:**  
If the game is one you accepted there is a **\$10.00** fee. This fee is due and payable to the assignor within seven (7) days. Failure to pay the assignor this fee will result in the removal of weekly schedule until the fee is paid in full. The assignor reserves the right to cancel the fee upon his choosing.

## **APPOINTMENTS TO THE BOARD**

There are two positions of the Board that are appointed, Instructional Chairman and Assignor. If you are interested in one of the two positions, you must apply in writing to the Unit's Secretary or President no later than July 1 of each year.

## **Contacts**

**President** Phil Jenks 310 644-5281    **Secretary-Treasurer** Mike Collins 310 995-0280

**Instructional Chair** Jerry Flory 310 644-9360    **Assignor** Louis Smith 323 418-1819